



Please return this form to

FORM SF-2

Department of International Trade Promotion

LETTER OF CONFIRMATION FOR CUSTOMS PURPOSES

Tel.: +66 2507 8374 to 8

Deadline : 4 August 2017

Fax: +66 2547 4282

Email: rhvac@ditp.go.th

FOR EXHIBITORS WHO BRING PRODUCTS/ EXHIBITS FROM FOREIGN COUNTRIES TO THAILAND ONLY.

When your company brings products/ exhibits to Thailand, you or your designated freight forwarder need two letters of confirmation from the following agencies to show customs clearance officers that you are an exhibitor of the fair and eligible for custom exemption (if any) :

1. The Department of International Trade Promotion, Ministry of Commerce, the fair organizer
2. Bangkok International Trade & Exhibition Centre (BITEC), the fairground management company.

Therefore, please provide us with the following information for customs purposes:

1. From which country are your products being shipped?

1. _____ 2. _____

2. Your products/ exhibits will be delivered to Thailand by

Airfreight Seafreight Hand carry

3. When your products arrive in Thailand, will you use any freight forwarder to do customs clearance?

No, our company will do it by ourselves Yes

4. If yes, please name your nominated freight forwarder in Thailand :

Company Name _____ (please write in full name)

Person to Contact _____ Tel : _____

If you do not know your nominated freight forwarder in Thailand, please indicate your forwarder In your country:

Name _____ Person to Contact _____

Phone _____ Fax _____

5. Estimated date of arrival of your products _____ please use block letters or attach your business card)

Company: _____ Booth # _____ Hall _____

(Must be the same as in application from)

Name: _____ Title: _____

Address: _____ Country: _____ Postcode: _____

E-mail : _____ Tel: _____ Fax: _____

Signature: _____ Date: _____

6. You requirement to receive certificate

Receive copy certificate by email and send actual document to freight forwarder.

Receive actual certificate by your self. (Post fee must be pay by Exhibitor)

(Please fill out your company information above clearly)

7. Please provide names of the persons travelling to Thailand to attend the fair.

1. _____

2. _____

3. _____